

ALDBROUGH ST JOHN PARISH COUNCIL DRAFT MINUTES

THE ORDINARY GENERAL MEETING OF ALDBROUGH ST JOHN PARISH COUNCIL HELD ON MONDAY 9th March 2026 at 7.00pm in the Village Hall.

PRESENT: Councillor Mike Banks (MB)- Chair, Councillor Stephen Baddon (SB), Councillor Stuart Reed (SR), Councillor Kirstie Thornton (KT)

In attendance: C Liversedge-Gell (Clerk) and four residents.

Minute	Item	Date raised	Summary	Detail/Action	Action/By Who
08/03-01	Apologies			Cllr Baddon, Cllr Thompson	Completed
08/03-02	Declarations of Interest			RESOLVED - None recorded.	Completed
08/03-03	Election of Vice Chair			RESOLVED – PC agreed to wait until May AGM to elect VC along with Chair	All
08/03-04	Minutes of last meeting			RESOLVED - The 12 th January 2026 minutes were agreed as an accurate record and signed by MB.	Completed
08/03-05	Councillor Report/Update		NYC Councillor Angus Thompson (AT)	RESOLVED Cllr Thompson’s report circulated to the PC. MB attended Cllr Carl Les Q&A at County Hall.	Completed
08/03-06	Update on current items and matters arising				
08/03-06-01	Speed Monitoring			RESOLVED MB downloaded data that indicated some speeding going out of the Village at Low Grn. The sign has been moved to a different location to gather more data.	MB
08/03-06-02	Footpath			RESOLVED – KT has spoken to Westgarth’s who have agreed to supply extra stone to finish the footpath between the cricket pitch and beck. This work will be carried out in due course.	Completed
08/03-06-03	Tree Survey			RESOLVED – The Arborist instructed by the PC will carry out works on the Willow Tree and fell the Ash Tree when the weather improves and dries up. Certification and Insurance documents provided by the Arborist.	Completed
08/03-06-04	Clock Maintenance/ Restoration			RESOLVED – MB circulated the quote from clock manufacturer - £809 over a three year Service Maintenance Plan. The PC agreed to this price. MB to proceed.	MB
08/03-06-05	Encroachment fees and reasons for encroachment			RESOLVED – There is one outstanding encroachment fee. This is the Quoits Club. MB to follow it up. Clerk to email Encroachment Fee invoices to necessary parties in the first week of April.	MB
08/03-06-06	Plaque for bus shelter			RESOLVED – MB will get a plaque for the bus shelter for the Best Kept Village Competition 2024.	MB

08/03-06-07	No cold caller zones (NCCZ)			RESOLVED – Cold Calling remains an issue within the Village with reports from various residents. Clerk updated the PC following a discussion with NYC Trading Standards and starting the creation of NCCZ within ASJ. Clerk to request meeting with Trading Standards to progress with the application and request No Cold Calling stickers to be made available.	MB
08/03-06-08	Fence around the willow tree and			RESOLVED – It has been recommended in the Tree Survey to have a fence around the large Willow Tree to help prevent people from going underneath the tree for safety. This will begin when the tree has had it. 200 whips are available to plant as screening/habitat for birds. This is to be looked at the when the works have been carried out on the Willow. Ongoing.	MB
08/03-06-09	Post for trees			RESOLVED – Some of the trees require bigger posts as they are bending in the wind. These will be looked into when the fence around the Willow Tree is installed as per item 12/01-06-08	KT/MB
08/03-06-10	Additional defibrillator			RESOLVED – Application for funding toward the defib has been rejected at this time. The Doctors Surgery have agreed to have the defib on the Surgery wall. PC shall monitor any future grants/schemes where funding may be available.	SR/MB
08/03-06-11	East End Standing Water			RESOLVED – The standing water at East End is still causing issues. It has been reported to NYC many times, but no remedial works have been carried out. Clerk followed up with Highways and included photos of the problem. NYC confirmed that the issue has been logged and the local Highways Officer will visit the location and investigate.	Clerk
08/03-06-12	Sykes Bridge Standing Water			RESOLVED – Clerk followed up with Highways and included photos of the problem. NYC confirmed that the issue has been logged and the local Highways Officer will visit the location and investigate.	Clerk
08/03-06-13	EV Charging Email			RESOLVED – Following taking guidance from YLCA/NALC, a letter was sent to the resident who had enquired about EV charging on or adjacent to the VG. The resident agreed with the proposal within the letter. PC Policy on EV charging is to be published on the website.	MB/SR
08/03-06-14	Moles on Village Green			RESOLVED – Mole holes are continuing to appear on the Village Green on the East End roadside. PC agreed to contact a professional to deal with this issue.	MB
08/03-06-15	Damage to Village Green and verges			RESOLVED – Further criminal damage has been caused to the Village Green by a vehicle. PCSO Diamond has been dealing with the incident. The PC are aiming for the damage to be put right in the first instance. Awaiting response from NYP. Clerk contacted Highways to establish if marker posts can be placed in areas where cars parking and mounting verges has been causing damage to the VG. NYC stated that no budget was available for these works. Clerk asked if the PC could purchase the marker posts themselves but NYC stated they were sourcing a new supplier of posts so none	MB Clerk

				could be procured at the moment. Cllr Reed suggested Bussey Armstrong may be able to make some posts. Clerk to find out the desired dimensions from NYC. The PC would please urge drivers to be considerate when parking and to not drive over or park on the VG.	
08/03-06-16	Urban Grass Cutting NYC			RESOLVED – Clerk contacted NYC to accept the Urban grass cutting payment for 2025/26 of £350+VAT. Grass cutting quote received from NYC has increased by 3.5% and is still the most competitive. PC agreed to this quote.	Completed
08/03-06-17	NYP Property Marking Event			RESOLVED – NYP gauging interest for a Property Marking Event at ASJ. Cllr Thornton to circulate on Facebook to see if there is any interest and the Clerk will forward to the VHC to see if any interest to hold an event during one of their Afternoon Teas.	Clerk KT
08/03-06-18	Play Park Swings			RESOLVED – The swings had been removed to allow the area under them to grow back. MB met with Street Scape to discuss the ground protection underneath the swings and if any changes could be made to make this area more durable but also safe for children. SS confirmed that what the PC were doing was the best coarse of action and should be repeated at the back end of each year. Alternative solutions are very expensive. The swings have been power washed and are back in place.	Completed
08/03-06-19	Chapel Green Flooding			RESOLVED – Flooding has occurred at Chapel Green. This is being monitored to see if it occurs again.	MB
08/03-06-20	Grass Cutting at St Johns Park			RESOLVED – Resident contacted the PC to raise an issue around grass cutting at a section at St Johns Park. It has been confirmed that other residents cut this area of grass themselves at the moment. MB may strim this area if it is required during the summer season.	Completed
08/03-06-21	Tees River Trust Meeting			RESOLVED – The Tees River Trust has appointment volunteers to be guardians of the Beck. This will provide benefits for the upkeep of the Beck – however the Beck remains the responsibility of the PC and if any changes are to be made to the Beck they must first be agreed by the PC. Training for the guardians is taking place on the 24 th March and 5 th June. It was noted that a Willow Tree is growing in the Beck – this is being monitored by the PC.	MB
08/03-06-22	Parish Council Vacancy			RESOLVED – No interest show yet for the Parish Councillor Vacancy. If anyone would like to apply to join the Parish Council please contact the Clerk via email - Clerk@aldbroughstjohnparishcouncil.gov.uk	Clerk

08/03-06-23	SWARCO Matrix Board Contract Renewal			RESOLVED – Email received from SWARCO regarding the Matrix Board’s Asset Contract Renewal as the current one is expiring. Clerk to contact SWARCO to establish what the ongoing cost would be.	Clerk
08/03-06-24	Cold Calling Actions			RESOLVED – see item 08/03-06-07	Completed
08/03-07	Correspondence		Correspondence received and dealt with by Clerk since last meeting.	<p>RESOLVED – Correspondence as per appendix.</p> <p>(i)YLCA – MB took part in GDPR training through YLCA. It was agreed to review the IT policy after the AGAR is completed.</p> <p>(ii)Police Crime Report – there has been some concern over people and vehicles moving around the Village. Resident asked if there was a Neighbourhood Watch in the area. MB will find out the contact for the previous Neighbourhood Watch and gauge if there is any interest on the ASJ Facebook page.</p> <p>(iii)NYC circulated the 3rd Public Release of ‘Call for Sites’ submissions. For more information on the Local Plan and to see a map of the sites please follow this link: Call for sites for the North Yorkshire Local Plan North Yorkshire Council</p> <p>(iv)Email from Parishioner ref the Fir Tree at St Johns Park. The Fir Tree is NYC responsibility as it is on they’re land. The issue is now with Cllr Thompson.</p> <p>(v) Email of concern from a resident around Broken Barn and it’s use as a care home following a disturbance outside. Clerk to contact Wilderness Ways who own/run the home to establish what action they intend to take to prevent such a disturbance happening again – along with what is expected within the Village and the concern that such disturbances create for residents.</p>	Clerk MB Clerk NYC Clerk
08/03-08	Planning Applications			RESOLVED – as per appendix.	Completed
08/03-09	Finance			<p>RESOLVED - Clerk had shared the financials to 4th January 2026 with Councillors prior to the meeting.</p> <p>Councillors reviewed, approved and ratified financial matters.</p> <p>Approved BACS Payments: YLCA £10 GDPR Training ref website</p> <p>The ‘Contingency Account’ must be called ‘Reserve Account’ in all future correspondence.</p>	Completed Clerk
08/03-10	To consider questions from the public			<p>RESOLVED –</p> <p>(i)The garden waste being disposed of over a wall at Becksid is still in hand</p> <p>(ii) It was reported that the footpath at East End is covered in moss and leaves and is becoming a hazard to pedestrians. Clerk to contact Street Scene to arrange for the street sweeper to alleviate the problem. The whole Village would benefit from having the</p>	SR Clerk

				footpaths cleaned but East End is a priority.	
08/03-11	Items for future agenda			RESOLVED - none	Completed
08/12-12	Date of next meeting			The Annual Parish Meeting will take place on Monday 11th May 2026 at 7pm and will be followed by the AGM PC Meeting at the Village Hall. Everyone welcome.	Completed
<u>Meeting ended at 8.30pm</u>					

Signature (Chairman) Date.....

DRAFT