

**ALDBROUGH ST JOHN PARISH COUNCIL DRAFT MINUTES**

THE ORDINARY GENERAL MEETING OF ALDBROUGH ST JOHN PARISH COUNCIL HELD ON MONDAY 12<sup>th</sup> January 2026 at 7.00pm in the Village Hall.

PRESENT: Councillor Mike Banks (MB)- Chair, Councillor Stephen Baddon (SB), Councillor Stuart Reed (SR), Councillor Kirstie Thornton (KT)

In attendance: C Liversedge-Gell (Clerk) and two residents.

Minute	Item	Date raised	Summary	Detail/Action	Action/By Who
12/01-01	Apologies			<b>None</b>	Completed
12/01-02	Declarations of Interest			<b>RESOLVED</b> - None recorded.	Completed
12/01-03	Minutes of last meeting			<b>RESOLVED</b> - The 9 <sup>th</sup> October 2025 minutes were agreed as an accurate record and signed by MB.	Completed
12/01-04	Resignation of Councillor			<b>RESOLVED</b> – Cllr Antony Lewis resigned as Parish Councillor – the PC would like to extend their thanks to AT for his work with the PC.  Clerk informed NYC and a Notice of Vacancy was received to be put on the noticeboard (MB) and website.	Completed
12/01-05	Councillor Report/Update		NYC Councillor Angus Thompson (AT)	<b>RESOLVED</b> Cllr Carl Les has offered to host a Q & A session for PC/PM chairs at County Hall. MB to attend 13/01/2026	Completed
12/01-06	Update on current items and matters arising				
12/01-06-01	Speed Monitoring			<b>RESOLVED</b> MB will analyse further data from the Matrix Board and will circulate to the rest of the PC before the next meeting.	MB
12/01-06-02	Footpath			<b>RESOLVED</b> – The laid footpath between the cricket pitch and beck is settling well but looks like it may need 20/30T of type 1 Stone to extend it. There is stone that maybe available for this close to the sewage works. This could be used along with some sand (to purchase) to fill the footpath in. KT to ask Westgarths if it is possible to have some of the stone.	/KT
12/01-06-03	Tree Survey			<b>RESOLVED</b> – Quote received to carry out crown reduction of the Willow Tree and fell the Ash Tree to ground level - £900. It was agreed to go with this quote. MB to organise with arborist	/MB
12/01-06-04	Clock Maintenance/ Restoration			<b>RESOLVED</b> – MB looking into getting quote from clock manufacturer and creating a Service Maintenance Plan.	MB

12/01-06-05	Online banking and signatory on NatWest account			<b>RESOLVED</b> – The new Clerk is now setup for access to the Parish Council Online Banking.	Completed
12/01-06-06	Encroachment fees and reasons for encroachment			<b>RESOLVED</b> – There is now one outstanding encroachment fee. This is the Quoits Club. MB to follow it up.	MB
12/01-06-07	Plaque for bus shelter			<b>RESOLVED</b> – MB will get a plaque for the bus shelter for the Best Kept Village Competition 2024.	MB
12/01-06-08	Declarations of Interest to be publicly available			<b>RESOLVED</b> – Clerk shared that it is a mandatory requirement for Councillors declarations of interest to be shared publicly. This has now been completed.	Completed
12/01-06-09	Play Park Inspections			<b>RESOLVED</b> – Play Park Inspections have been arranged and are carried out by the PC.	Completed
12/01-06-10	No cold caller zones			<b>RESOLVED</b> – MB informed the PC that Trading Standards have still not responded to the PC query ref cold callers. MB has information on where Melsonby PC purchased their own stickers to put in windows. MB to follow up with NYC again.	MB
12/01-06-11	Fence around the willow tree and			<b>RESOLVED</b> – It has been recommended in the Tree Survey to have a fence around the large Willow Tree to help prevent people from going underneath the tree for safety. This will begin when the tree has had it. 200 whips are available to plant as screening/habitat for birds. This is to be looked at when the works have been carried out on the Willow.	MB
12/01-06-12	Post for trees			<b>RESOLVED</b> – Some of the trees require bigger posts as they are bending in the wind. These will be looked into when the fence around the Willow Tree is installed	KT/MB
12/01-06-13	Wildflowers			<b>RESOLVED</b> – SB has wildflower seeds for some areas on the Beckside. These will be sowed along with splitting the Iris' up in the Spring.	Completed
12/01-06-14	Beck work			<b>RESOLVED</b> – The debris in the Beck has been swept away by the recent flooding.	Completed
12/01-06-15	Precept arrangements 2026/27			<b>RESOLVED</b> – Clerk submitted the request for a Precept amount of £7900 for 2026/27 to NYC.	Completed
12/01-06-16	Additional defibrillator			<b>RESOLVED</b> – SB has been in contact with the Surgery to establish if it would be a good site to install the defib. Two were identified, the need for an electricity source posed issues. Favourable location would be outside the Surgery building. An application for funding toward the defib has been submitted by MB.	SB/MB

12/01-06-17	East End Standing Water			<b>RESOLVED</b> – The standing water at East End is still causing issues. It has been reported to NYC many times, but no remedial works have been carried out. Clerk to follow up with Highways and to include photos.	Clerk
12/01-06-18	Sykes Bridge Standing Water			<b>RESOLVED</b> – MB has reported the standing water at Sykes Bridge on the NYC Public Portal, but no response received. Clerk to also follow up again with Highways and to include photos.	Clerk
12/01-06-19	EV Charging Email			<b>RESOLVED</b> – MB met with resident who had asked about the install of an EV charging point on, or adjacent to ASJ Village Greens. After this meeting and taking guidance from YLCA/NALC a letter was drafted to the resident, agreed by the rest of the PC and sent. Cllr SB proposed to adopt the letter as a PC Policy to be published on the website. MB agreed.	MB
12/01-06-20	IT Policy to Agree & Adopt			<b>RESOLVED</b> – IT Policy uploaded to the PC website.	Completed
12/01-06-21	Parish Workshop Email			<b>RESOLVED</b> – Clerk to confirmed ASJ PC interest for the Parish Liaison Workshops with NYC. Await date to be circulated by NYC.	Completed
12/01-06-22	Moles on Village Green			<b>RESOLVED</b> – Mole holes are continuing to appear on the Village Green. MB is currently dealing with this issue and will update the PC.	MB
12/01-06-23	Damage to Village Green and verges			<b>RESOLVED</b> – The Village Green has been damaged in places due to motor vehicles and the wet weather resulting in the Greens getting cut up. MB will investigate the cost of 20T topsoil to fill some of the holes up. These areas will be fenced off until the grass repairs.  Parking on verges has also been causing damage and an obstruction to footpaths has been reported by Residents. Clerk to contact Highways to establish if marker posts can be placed in these areas to prevent damage to verges as well as obstructions to the footpath and the road itself.	MB  Clerk
12/01-06-24	Urban Grass Cutting NYC			<b>RESOLVED</b> – Urban grass cutting payment for 2025/26 will be £350+VAT. PC agreed to this amount. Clerk to inform NYC	Clerk
12/01-06-25	NYP Property Marking Event			<b>RESOLVED</b> – NYP gauging interest for a Property Marking Event at ASJ. Clerk to circulate on Facebook to see if there is any interest.	Clerk
12/01-06-26	Play Park Swings			<b>RESOLVED</b> – The ground protection underneath the swings in the Play Park has been reseeded, however it was agreed to investigate an alternative solution to this area as it will continually have this issue and make the swings unusable. Clerk to contact Street Scape.	Clerk

12/01-07	Correspondence		Correspondence received and dealt with by Clerk since last meeting.	<b>RESOLVED</b> – Correspondence as per appendix. YLCA – Training MB suggested GDPR training would be useful, Clerk to forward any future dates for this training. Defibrillator batteries/pads - the Feast Committee are kindly covering this initial cost. It was noted to be mindful that these consumables should be forward planned in the next budget should a second defib be purchased. Speed Camera Awareness Campaign – it was agreed to add ASJ to the list of supporting PCs.	Clerk Clerk Clerk
12/01-08	Planning Applications			<b>RESOLVED</b> – as per appendix.	Completed
12/01-09	Finance			<b>RESOLVED</b> - Clerk had shared the financials to <b>4<sup>th</sup> January 2026</b> with Councillors prior to the meeting. Councillors reviewed, approved and ratified financial matters. There were no BACS payments for approval. Monthly SO for Clerk salary has been setup. Clerk to look into forward planning asset register	Completed Clerk
12/01-10	To consider questions from the public			<b>RESOLVED</b> – Resident commented on the garden waste that has been disposed of over a wall on Beckside, SR will speak to resident to request gardeners do not dump garden rubbish	SR
08/12-11	Items for future agenda			<b>RESOLVED</b> - none	Completed
08/12-12	Date of next meeting			The next Parish Meeting will take place on <b>Monday 9<sup>th</sup> March 2026 at 7pm</b> at the Village Hall. Everyone welcome.	Completed
	<u>Meeting ended at 8.47pm</u>				

Signature ..... (Chairman) Date.....